**Please send the completed application form to info@greenearth-hk.org by 13 Mar 2019.**

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| **Organizer’s Information** |
| Name of Organizer： |
| Contact Person： | Position： |
| Contact Tel： |
| E-mail： |
| **Event Information** |
| Event Name： |
| Event Date： |
| Event Nature (e.g. Road running race/ charity walk/ carnival)： |
| Event Venue/ Route： |
| Event website (if applicable)： |
| No. of participants： |

**Event’s Green Measures**

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| **Related Items** | **Green Measures**(May include aspects such as waste reduction, carbon reduction and nature conservation during event preparation, application period, on event day, and post-event follow up.) |
| Event Registration/ Promotion |  |
| Event Booklets/ Promotional Materials |  |
| Food/ Drink Selection and Procurement  |  |
| Handling of Food/ Drink Packages  |  |
| Utensils/ Food Container |  |
| Surplus Food/ Food Waste |  |
| Souvenirs/ Race Packs/ Certificates |  |
| Plastic bags/ Baggage Bags |  |
| Carbon Emission |  |
| Stage Setup/ Banners/ Signage |  |
| Waste Collection and Recycling Facilities |  |
| Handling of Recyclables |  |
| Handling of Wastes |  |
| Green Message Promotion |  |
| Timing Chips/ Bibs (if applicable) |  |
| Trail Conservation (if applicable) |  |
| **(Please add other items if applicable)** |  |

Is there any green target set for the measures?

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Effectiveness of measures

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Other supplementary information

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* Applicants may attach supplementary file (e.g. Powerpoint, photo, video) to further elaborate the green measures.
* For more information regarding “Green Event Campaign”, please refer to “Green Event Waste Reduction Practice Handbook” published by The Green Earth(TGE).

 <http://greenearth-hk.org/wp-content/uploads/2018/10/greeneventhandbook_EN.pdf>

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| **Terms and Conditions** |
| 1. Applicants or nominators shall agree and abide by the Terms and Conditions stipulated by TGE. In the event of any dispute, TGE's decision shall be final and conclusive.
2. Applicants shall provide true and accurate information to TGE, and assure all information provided in application form are correct. If there is any missing, incorrect information, or duplicate application, the entrant will be forfeited.
3. If any fraudulent information or any way to interrupt or control the application is found, TGE has the right to disqualify the application without prior notice, explanation or compensation.
4. Submitted documents will not be returned, applicants are advised to keep copies of submitted documents.
5. Applicants shall be the sole copyright owner of all provided photos and videos and agree that TGE may use them for promotion and sharing.
6. TGE reserves the right to request for further information from the applicants. Applicants shall agree that TGE has the right to disclose information of nominated event (including green measures, name of event organizers and photos) for promotion and case sharing.
7. All personal data provided to TGE shall remain confidential.

Apart from updates related to “Green Event Awards”, I agree/disagree TGE to use my information to promote other activities, as well as to subscribe our E-news for updates of TGE. **(Please delete as appropriate)** |
| Name： |
| Signature： |
| Date： |